

## **Health and Wellbeing Board**

**Thursday 5 September 2013**

### **PRESENT:**

Councillor McDonald, in the Chair.  
Dr Peter Rudge, Vice Chair.

Carole Burgoyne, Amanda Fisk, Councillor Dr Mahony, Dr Stephenson and Steve Waite.

Apologies for absence: David Bearman, Tony Hogg, Ann James, Sue Kelley, Clive Turner and Councillor Williams.

Also in attendance: Ross Jago – Policy and Performance Officer, Craig McArdle – Head of Joint Strategic Commissioning, Rob Nelder – Public Health Consultant and Amelia Boulter – Democratic Support Officer.

The meeting started at 2.00 pm and finished at 3.15 pm.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

### 11. **APPOINTMENT OF VICE-CHAIR**

The Chair reported that Peter Rudge resigned as Chair of NEW Devon CCG and would be replaced on the board by Jerry Clough, Director Western Locality. Peter stated that it had been a privilege to serve on the board and although resigned from NEW Devon CCG would continue to have links with the Health and Wellbeing Board.

The board wished Peter Rudge well for the future.

Agreed that Peter Rudge would remain as vice-chair for this meeting and the Chair requested that members of the board to consider outside of this meeting nominations for vice-chair.

### 12. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

### 13. **MINUTES**

Agreed that the minutes of the meeting held on 13 June 2013 be confirmed.

14. **CHAIR'S URGENT BUSINESS**

There were no Chair's Urgent Business.

15. **JOINT STRATEGIC NEEDS ASSESSMENT (JSNA) STEERING GROUP**

Rob Nelder, Public Health Consultant and JSNA lead provided the Board with a presentation on the JSNA Steering Group. In response to questions raised, it was reported that -

- a) the JSNA is an intelligence bank to improve the health and wellbeing of the population of Plymouth. We need to stick to the priorities long enough to make a difference and the Joint Commissioning Partnership (JCP) will ensure that what is commissioned is evidenced based;
- b) they developed the public health outcomes framework where rates are high and low, this intelligence is provided to the JCP to focus geographically and to look at where in the city they need to target.

Agreed that the Health and Wellbeing Board –

1. delegate the preparation and refresh of the Joint Strategic Needs Assessment to the Director of Public Health (DPH).
2. assist the DPH in the preparation and refresh of the JSNA, the JSNA Steering Group is formalised as a sub-group to the Health and Wellbeing Board and will include members from partner agencies represented at the Board.
3. the JSNA will be refreshed annually with findings being presented to the Health and Wellbeing Board at its second quarterly meeting of the year in the form of the Plymouth Report.
4. the JSNA Steering Group assist the Health and Wellbeing Board in the preparation of the Joint Health and Wellbeing Strategy by providing clear measures of progress against agreed priorities so that the Board may be held to account over time.
5. the JSNA Steering Group's terms of reference and membership including, but not limited to, those listed in the Terms of Reference.

16. **HEALTH AND WELL-BEING STRATEGY - TASK AND FINISH GROUP**

Ross Jago, Performance and Policy Officer reported that the bulk of work was completed and survey results fed into the final document. The Health and Wellbeing Strategy would be a key chapter in the Plymouth Plan.

Agreed that Health and Wellbeing Board –

1. establishes a task and finish group consisting of members and officers supporting the Board, led by the Director of Public Health, to confirm the final draft before publication, taking into consideration evidence from the JSNA and results of the Health and Wellbeing Survey.
2. confirms the role of the joint Commissioning Partnership as the delivery body for the Board.

17. **FUNDING TRANSFER FROM NHS ENGLAND TO SOCIAL CARE 2013/14**

The Chair provided an update on the 2013/14 funding transfer of £4.6 million from NHS England to Plymouth City Council to support adult social care services. It was reported that this tranche of money is the start of the integrated funding stream. Planning to commence in the autumn and the Health and Wellbeing Board to receive more detailed plans over the coming months.

Agreed that the Health and Wellbeing Board approve the use of the 256 funding outlined in the report as aligned to the agreed strategic approaches of the Board which are to –

- ensure partners move resources – both fiscal and human for prevention via the health and wellbeing agenda;
- ensure systems and processes will be developed and used to make the best use of limited resources, every time;
- ensure partners will work together and with those they service to take joint ownership of the sustainability agenda.

18. **SYSTEMS LEADERSHIP - ALCOHOL PLAN IMPLEMENTATION**

Ross Jago, Performance and Policy Officer reported that Plymouth were invited to become part of a national systems leadership programme. As part of the programme the board were asked to identify a 'wicked issue' and it was agreed that alcohol would be the focus. Work on this issue would commence on the 20 September 2013.

19. **EXEMPT BUSINESS**

There were no items of exempt business.